



**PLEASE MAKE SURE
THE FOLLOWING HAVE
BEEN DONE PRIOR TO
THE TRIP**

- _____ **All medical forms have been signed by parents under the liability clause; students will not be able to participate in activities without a signed form on file**
- _____ **Medical forms should also be filled out by teachers and other adults**
- _____ **RIDING RELEASE forms should be initialed and signed by BOTH child and parent(s) or child may not be able to ride**
- _____ **Badges, student number count, names of teachers participating, and any special needs/concerns have been sent to WPR**
- _____ **Students have packed proper clothing including “wet weather” gear, boots, and/or cold weather necessities! PLEASE!!**
- _____ **Journals have been duplicated and packed.**
- _____ **Students and staff know to bring sack lunches (if applicable)**
- _____ **Ranch Rules, Role of the Classroom Teacher and Guidelines for Supervisors have been reviewed w/ students, teachers and helpers**